

PMBJK/PSIMS/2020/270

dt 06-11-2020

**P.M.B.J.K PGIMS ROHTAK**

To,

First Appellate Authority Cum Director  
Pt.B.D.Sharma, PGIMS Rohtak.

24391  
09/11/2020



**Sub: Compliance of order of Hon'ble State Information Commission, Haryana in complaint Case No. 227-2020. Sh. Himanshi Raj & other (Implementation of Section 4 of RTI Act 2005)**

In Reference Letter no. SPIO/PGIMS/20/7641-7711 dt 22/10/20 information regarding subjected cited above the detail of PMBJK working as per following SOP as detail below-

**Standard Operating Procedure ( SOP) of PMBJK :-**

- 1) Pradhan Mantra Bhartiya JanAushadhi Kendra (**PMBJK**) was open on dated **12/10/18** with the agreement between Bureau of Pharma Public Sector Undertaking of India (**BPPI**) (Setup under the Department of Pharmaceutical, Govt of India, Ministry of Chemicals and Fertilizer Govt. of India) And Director, Pt. B.D. Sharma Post Graduate Institute of Medical Sciences, Rohtak on behalf of Government of Haryana, Medical Education & Research Department on 21<sup>st</sup> September 2018
- 2) Pradhan Mantri Bhartiya JanAushadhi Kendra is situated in D-Block near Blood Bank, Pt.B.D.Sharma PGIMS,Rohtak against Drug Lic no. R-2917 – O & R-2917 – OB
- 3) Working timing of PMBJK is **8.00 AM to 8.00 PM** in all working days as well as holiday and Sunday in **two shifts**.
- 4) Manpower working in PMBJK enrolled on Drug License as under:

Sr. no.	Name	Designation
1.	Sh. Parminder Verma	Nodal Officer
2.	Sh. Surender Jakhar Sh. Anil Kumar, Sh. Surender	Pharmacist

- 5) As per requirement in PMBJK order is placed to BPPI through online after administrative approval of higher Authority UHS, Rohtak.
- 6) Medicines issue to patient according their prescription prescribed / Over the Counter (OTC)
- 7) Medicines is received through courier form BPPI warehouse after placing order to BPPI and as per availability with BPPI at the time of supply.
- 8) After received medicines bill checked & verified by regular pharmacist and entered in stock register and synchronized in software for stock entry and then issued to patient for sale on MRP accordingly.
- 9) After that amount of bill verified by Nodal Officer PMBJK then the bill send for approval of financial sanction and after administrative approval bill submitted for payment to Account Section PGIMS, Rohtak.

This is submitted for your kind consideration and approval please.

Approved  
Sub 9/11/20  
2020  
06.11.2020  
Director

Nodal Officer,  
PMBJK, PGIMS, Rohtak