

**PT. B.D. SHARMA POST GRADUATE INSTITUTE OF MEDICAL SCIENCES, ROHTAK**

No. PGIMS/C-II/20/ 3516

Dated: - 21-09-2020

To,

✓ The Professor In-charge Telemedicine,  
PGIMS, Rohtak

**Sub: - Regarding the implementation of pro-active disclosure of section 4 of RTI Act 2005.**

This is reference to letter No SPIO/PGIMS/2020/6023-46 dt 07.09.2020 the Cell-II Branch, MS Office is dealing with the following works and they are disclosed under section 4 of the RTI Act :-

1. The Deputy Medical Superintendent is designated as PIO of the branch.
2. At present one Superintendent, one Assistant and four Clerks and group-D staff is posted in the branch.
3. The branch deals with the establishment work related to O.T. Attendant, CSSD Attendant, X-Ray Attendant, Bearers, Peons, Mali, Sweepers and other miscellaneous Group-D posts. The details is as under :-

**Class-III Staff**

Sr. No.	Group of the Post	Sanctioned Post	Filled	Vacant	Remarks
1.	OTA	112	76	36	Promotional Posts
2.	CSSD Att.	19	16	03	Promotional Posts
Total Group- C Post		131	92	39	

**Class-IV Staff**

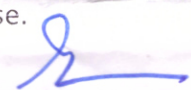
Sr. No.	Group – D Post	Sanctioned Post	Filled	Vacant	Remarks
1.	X-Ray Att.	37	08	29	Promotional Posts
2.	Bearer	382	122	260	
3.	Sweeper	285	65	220	
4.	Head Sweeper	05	02	03	Promotional Posts
5.	St. Bearer	29	14	15	
6.	Class-IV	84	22	62	
7.	Ward Att.	08	04	04	
8.	Helper	06	02	04	
9.	Peon	37	11	26	
10.	Bearer-cum-cook	01	01	00	
11.	Masalchi	13	06	07	
12.	Cook	40	19	21	
13.	Cleaner	07	02	05	
14.	Lib. Att.	07	02	05	
15.	Mali	40	12	28	
16.	Ward Boy	01	00	01	
17.	Daftri	01	00	01	
18.	Store Boy	01	00	01	
19.	Chowkidar-cum-cook	01	00	01	
20.	Khalasi	01	00	01	
21.	Dhobi	10	01	09	
22.	Book Binder	01	01	00	
23.	Bone Keeper	01	00	01	

24.	L.T. Attendant	06	00	06	
25.	Head Mali	04	03	01	Promotional Posts
26.	Chowkidar	41	04	37	
27.	Boiler Attendant	01	00	01	
<b>Total Group-D Post</b>		<b>1050</b>	<b>301</b>	<b>749</b>	

4. The name and contact number of employees working in Cell-II branch are as under: -

Ser No	Name of Employee	Designation	Contact No.	Extension No
1.	Dr. Sukhbir Singh	Dy. Medical Superintendent		2416
2.	Sh. Surender Singh	Superintendent		2256
3.	Sh. Praveen Kumar	Assistant		
4.	Sh. Surender Kumar	Clerk		
5.	Sh. Pawan Sangwan	Clerk		
6.	Sh. Jasplal	Clerk		
7.	Sh. Randeep	Clerk		
8.	Sh. Ramphal	Bearer		

This is for your information and further necessary action please.


  
Dy. Medical Superintendent  
PGIMS, Rohtak (DR. SANDEEP)

Endst. No : PGIMS/C-II/20/ 3517-18

Dated : 21-09-2020

A copy of the above is forwarded to following for information and necessary action please.

1. SPIO, PGIMS, Rohtak w.r.t letter No. SPIO/PGIMS/2020/6023-46 dt 07.09.2020.
2. PA to Director for kind information of worthy Director, PGIMS, Rohtak.

  
Dy. Medical Superintendent  
PGIMS, Rohtak