

To

Dr. Rohtas K Yadav
First Appellate Authority-cum-Director,
Pt. B.D. Sharma PGIMS, Rohtak.

24493
09/11/2020

Subj:- Compliance of orders of Hon'ble State Information Commission, Haryana in Complaint Case No. 227-2020 - Sh. Himanshu Raj & Others.

Please refer to your office letter no. SPIO/PGIMS/20/7641-7711 dated 22/10/20.

The point wise desired information in respect of Surgical Oncology department is as under:-

- i) The department of Surgical Oncology is consisting of one unit and is involved in patient care.
- ii) The administrative powers rest with the Head of the department/ Medical Superintendent and the Director.

Duties of the officers as per column I above are as below:-

- Staff Nurses are fully responsible for nursing care of patients and maintenance of record.
- Ministerial staff of the department maintains the office & records
- Class-IV employees assist the officers in above mentioned work of the department.
- House Surgeons are fully responsible for total patient care alongwith completing and depositing the records of patients.
- The operation lists are prepared by Consultant of the department.
- The consultant on a particular operation table is fully responsible for all the cases on his table e.g their surgery, postponement etc.

- iii) The decision regarding treatment of patient in OPD is done by consultant.
- iv) The decision regarding admission of the patient is taken by the Consultant.

After admission patients are seen by available House Surgeons & Consultants and are given treatment.

- iv) As above.
- v) No manual is available with regard to this. However the duties are discharged according to various circulars issued by the office of the Director, Dean, Medical Superintendent & HOD and Unit head from time to time.
- vi) Posting of Nursing staff is done by office of Medical Superintendent. The working of staff nurses & nursing sisters posted in ward/OPD/O.T is supervised by Nursing Superintendent office working under control of Medical Superintendent Office.

Posting & supervision of class III & IV employees is done by M.S/Director office.

All documents related to the patient care are maintained by the available House Surgeons till patient remains admitted and then deposited by them in the Medical Record office under control of Medical Superintendent.

- vii) None
- viii) None
- ix) Yes, the directory of officers is maintained by the office of the Director.
- x) No system exists w.r.t financial remuneration and compensation. Salary details are kept by Director office.
- xi) Maintained by Director office.

Sushil
Assoc. Prof. Surgery (oncs)
Pt. B.D. Sharma PGIMS, Rohtak

- xii) Details of Ayushman Bharat Scheme are kept by Medical Superintendent office.
- xiii) None
- xiv) None
- xv) None
- xvi) Lies with Director office.
- xvii) Done by Professor I/e I.T

Kindly give necessary approval for further necessary action please.

Sushil

(Dr. Sushil Kumar)
Asst. Professor
Deptt. of Surgical Oncology

Endst. No. Onco/20/ _____

Dated : _____

Copy to :-

Dr. Ramesh Verma, State Public Information Officer Pt. BD Sharma PGIMS, Rohtak w.r.t his office letter no. SPIO/PGIMS/20/7415-7485 dated 15/10/2020 for kind information.

(Dr. Sushil Kumar)
Asst. Professor
Deptt. of Surgical Oncology

forwarded for approval please

Mahavir Singh Anand

Sr. Professor & Head
Department of Surgery
Pt. B.D. Sharma PGIMS
Rohtak

SCHEDULE OF DEPARTMENT OF SURGICAL ONCOLOGY

Consultants	OPD Days	OT Days	Ward Days	Location of Wards
Dr. RK Karwasra, Sr. Prof. & Head (under suspension)	Monday / Thursday	Tuesday / Friday	Wednesday / Saturday	Ward no. 8 (Lt. side)
Dr. Sushil Kumar, Asst. Prof.				

Sushil