

PT.B.D.SHARMA PGIMS ROHTAK

No. PS/2022/ 12783

18887
12/8/22

Dt. 12/8/22

To
The Professor In-charge Telemedicine,
PGIMS, Rohtak

Sub: Regarding Implementation of Prof-active disclosure under Section-4 of RTI ACT 2005.

This is reference to letter no. SPIO/PGIMS/2022/4313-28 dt.30.06.2022 the purchase section, Director office is dealing with the following works and they are disclosed under section 4 of the RTI Act:

1. The Prof. I/c Purchase is designated as PIO of the branch.
2. At present One Superintendent, four Assistant. One Pharmacist, One Media Maker, two DEO, Four Clerk and two Class-IV staff is posted in this branch.
3. The branch deals with the procurement of M&E items, consumables and material for purchases above Rs. 10000 through SPC-I & SPC-II & GeM Portal. Purchase below Rs. 10000 through paid vouchers by Head of indenting deptt. Also deals with the repair/AMC/CMC of machinery and equipments through repair committee.
4. The name and contact number of employees working the purchase branch are as under:-

Sr. No.	Name of the Employee	Designation	Contact No.	Extension
01	Dr. Purushottam	Prof I/c Purchase	01262-282668	2501
02	Sh. Ashok Kumar	Superintendent	01262-282668	2491
03	Sh. Chander Pal	Assistant	01262-282668	2491
04	Sh. Robin	Assistant	01262-282668	2491
05	Sh. Ravinder SINGH	Assistant	01262-282668	2491
06	Sh. Dalbir	Assistant	01262-282668	2491
07	Smt. Rachna	Sr. Pharmacist	01262-282668	2491
08	Sh. Mohan	DEO	01262-282668	2491
09	Sh. Rajesh Dhaiya	DEO	01262-282668	2491
10	Sh. Gourav Kumar	Clerk	01262-282668	2491
11	Sh. Anil Saini	Clerk	01262-282668	2491
12	Sh. Naveen	Clerk	01262-282668	2491
13	Sh. Suraj	Clerk	01262-282668	2491
14	Smt. Mamta Rani	Media Maker	01262-282668	2491
15	Sh. Rajender	Class-IV	01262-282668	2491
16	Sh. Jag Mohinder	Class-IV	01262-282668	2491

Draft added for approval pl.

Prof. I/c Purchase
Director Pt.

This is for your information and further necessary action please.

PIO cum Prof. I/c Purchase
PGIMS, Rohtak

Endst.No.PS/2022/ 12783-85 Dt. 12/8/22

A copy of above is forwarded to following for information and necessary action please.

1. SPIO, PGIMS, Rohtak w.r.t your office letter no SPIO/PGIMS/2022/4313-28 dt.30.06.2022
2. PA to Director for kind information of worthy Director, PGIMS, Rohtak.

Approved / SPIO

PIO cum Prof. I/c Purchase
PGIMS, Rohtak

Director
12/8/22