



Most Urgent

PT. B.D. SHARMA POSTGRADUATE INSTITUTE OF MEDICAL SCIENCES, ROHTAK

No. SPIO/PGIMS/2022/4943-58

Dated: - 22.07.2022

To

1. The Principal, Swami Dayanand Post Graduate Institute of Pharmaceutical Sciences, UHS, Rohtak vide letter No. PGIPS/2022/610, dated 06.07.2022.
2. The PIO-cum-DMS I/c Boiler Section, Pt. B. D. Sharma, PGIMS, Rohtak vide letter No. Boiler/22/133, dated 13.07.2022.
3. The PIO-cum-DMS I/c Laundry, Pt. B. D. Sharma, PGIMS, Rohtak vide letter No. Laundry/2022/557, dated 05.07.2022.
4. The PIO-cum-DMS I/c Kitchen, Pt. B. D. Sharma, PGIMS, Rohtak vide letter No. Kitchen/22/426, dated 05.07.2022.
5. The PIO-cum-DMS I/c CSSD, Pt. B. D. Sharma, PGIMS, Rohtak vide letter No. CSSD/22/187, dated 04.07.2022.
6. The PIO-cum-DMS I/c Telephone Exchange, Pt. B. D. Sharma, PGIMS, Rohtak vide office letter No. Telephone Exchange/22/607, dated 11.07.2022
7. The Nodal Officer-cum-PIO, PMBJK, PGIMS, Rohtak vide letter No. PGIMS/PMBJK/22/214, dated 04.07.2022.
8. The Sr. Prof. & Head, Deptt. of Surgery, Pt. B. D. Sharma, PGIMS, Rohtak vide office letter No. Surg./22/1604, dated 04.07.2022.
9. The Sr. Prof. & Head, Deptt. of Pediatrics, Pt. B. D. Sharma, PGIMS, Rohtak vide office letter No. Ped./22/1702, dated 04.07.2022.
10. The Sr. Prof. & Head, Deptt. of Neurology, Pt. B. D. Sharma, PGIMS, Rohtak vide office letter No. Neuro/22/682, dated 04.07.2022.
11. The PIO-cum- Sr. Prof., Deptt. of Oncology, Pt. B. D. Sharma, PGIMS, Rohtak vide office letter No. Onco/22/172, dated 05.07.2022.
12. The Sr. Prof. & Head, Deptt. of Pediatric Surgery, Pt. B. D. Sharma, PGIMS, Rohtak vide office letter No. Paed. Surg/2022/260-61, dated 05.07.2022.
13. The Sr. Prof. & Head, Deptt. of Burns & Plastic Surgery, Pt. B. D. Sharma, PGIMS, Rohtak vide office letter No. BPS/22/396, dated 05.07.2022.
14. The Sr. Prof. & Head, Deptt. of Anesthesiology, Pt. B. D. Sharma, PGIMS, Rohtak vide office letter No. Anaesth/2022/RTI/2597, dated 01.07.2022.
15. The Sr. Prof. & Head, Deptt. of Forensic Medicine, Pt. B. D. Sharma, PGIMS, Rohtak vide office letter No. FMD/2022/862, dated 04.07.2022.
16. The Warden Doctor Hostel, Pt. B. D. Sharma, PGIMS, Rohtak vide letter No. DH/2022/67, dated 07.07.2022.

Sub:- Implementation of Pro-active disclosure under section-4 of RTI Act 2005.

The information related to implementation of Pro-active disclosure under section-4 of RTI Act 2005, sent by you to the worthy Director, Pt. B. D. Sharma, PGIMS, Rohtak, for approval the same from the First Appellate Authority-cum-Director, Pt. B. D. Sharma, PGIMS, Rohtak.

The same is returned in original with the request to kindly send the information to the Prof. I/c Telemedicine, Pt. B. D. Sharma, PGIMS, Rohtak in **PDF format as Soft copy and Hard copy, so that the same can be uploaded/updated on the website of the institute** for implementation of Pro-active disclosure under section-4 of RTI Act 2005.

It may be treated as utmost urgent.

Encls. As above

Endst. No. SPIO/PGIMS/2022/

Copy of the above is forwarded to the First Appellate Authority-cum-Director, Pt. B. D. Sharma, PGIMS, Rohtak for information.

State Public Information Officer
Dated: 1/7/2022

State Public Information Officer

Mr. Sushash, office of Anesthesiology to kindly send the same document, on the institute's website.

Pls provide soft copy & hard copy for the website

*noted
Date: 06/08/22
9:00 am*

1427
Recd. No. 26-2-22
Date: 26-2-22

DEPARTMENT OF ANAESTHESIOLOGY, PT. B.D. SHARMA PGIMS, ROHTAK.

No. Anaesth/2022/RTI/ 2597

Dated: - 01.07.2022

To

The State Public Information Officer
PGIMS, Rohtak

✓
Director

Sub:- Implementations of pro-active disclosure under Section-4 of RTI Actg 2005- issue of guidelines regarding.

This is in reference to your office letter No. SPIO/PGIMS/2022/4094-4132 dated 23.06.2022.

The information regarding Section 4 of RTI Act, 2005 pertaining to Anaesthesia Department is enclosed for your kind perusal and necessary action.

Encls: as above.

Sr. Prof. & Head
Deptt. of Anaesthesiology
Pt. BDS PGIMS, Rohtak

Professor
Deptt. of Anaesthesiology
Pt. BDS, PGIMS, Rohtak

SPIO

Director
6/7/22

See
W/O

b i) Department of Anaesthesiology Pt. BDS, PGIMS, UHS, Rohtak

ii) Functions and Duties

- To provide anaesthesia services to different surgical specialities, super specialities
- Anaesthesia services for Radiology Deptt (like MRI, CT), Psychiatry (like MECT), Cardiology and Radiotherapy.
- The Deptt. is providing dedicated ICU services to a large number of patients referred from various Deptt. of hospital. 53 ICU Beds 21 bedded Trauma ICU and 32 bedded New ICU in Modular OT Complex).
- 24x 7 Resuscitation Services to all patients of hospital.
- Consultation services are provided regarding Ventilatory Management to patients admitted in various hospital areas.
- Deptt also runs a PAC clinic 06 days a week.
- Deptt also provides Acute Pain Services to surgery and Trauma patients and Chronic Pain Management services on OPD basis 6 days a week through Pain Clinic.
- In addition to elective surgery, 24*7 emergency Anaesthesia services in Emergency OT, Maternal and Child Health (MCH) OT and Trauma OT along with super specialities like Cardiac and Neurosurgery and Cath Lab are also provided.
- Deptt also provides assistance to team in Ambulance services deputed for VIP duties as per government protocols.
- Imparting teaching to undergraduates, postgraduates, BSC OT technicians.
- Participating and organizing Workshops / CME and conferences.
- Imparting Resuscitation skills to other Deptts , paramedics and supportive services.
- To carry out the orders of authorities in liaison with other Deptts from time to time.

iii) Head of the Department

- To plan the execution of various orders, issued by authorities.
- Implement teaching and training of undergraduates and postgraduates and other teaching programs.
- To delegate clinical work, administrative work, committees, in charges as per hierarchy among staff members of Deptt.
- To ensure availability of Machinery & disposables equipment, its functioning, supplies of consumables through various committees.

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- Counselling and addressal of complaints if any through committee.
- To provide healthy environment for research work, publications and other academic activities from time to time.
- To convene departmental meetings regularly, to frame & implement guidelines for Deptt from time to time and their amendments, if required.

Senior Professors

- Will be overall in-charge of certain areas in proportion to ratio and strength of their posts.
- Looking after and management of various tasks under them in form of committees regarding functioning and in addition to care of Deptt per se, equipment, teaching, examination etc. as assigned to them. In addition to the other official commitments with authorities or other Departments.

Professor

- Will look after teaching, academic work and clinical and other departmental work whichever assigned to them as part of Deptt committees and subcommittees In addition to the other official commitments with authorities or other Departments.

Associate Professor

- Will look after teaching, academic work and clinical and other departmental work whichever assigned to them as part of Deptt committees and sub-committees. In addition to the other official commitments with authorities or other Departments.

Assistant Professor

- Will look after teaching, academic work and clinical and other departmental work whichever assigned to them as part of Deptt committees and sub-committees.

Senior Residents (SRs)

- Will look after teaching, academic work and clinical and other departmental work whichever assigned to them as part of Deptt committees and sub-committees.

Postgraduate students (PhD)

- Maintaining their hierarchy PUs will ensure their status, knowledge and skills as per prescribed curriculum, participating in academic activities, teaching schedule, research work, maintaining log book, maintaining discipline, punctuality and status.

Office clerk

- Maintain and keep record of files with duly paged papers year wise and numbering of files with catalogue in a register so that everything can be located easily as and when required. Will also keep note of official meetings on a board or copy and remind timely to officer.
- Courier and post of Department official will be received in logbook and handed over to the concerned official.

Nursing Sisters / Officers

- Will keep stock registers, duly updated with their service record and functioning status and each monthly signed by officer incharge. Will keep stock of consumables, Drugs updated and in advance if anything is about to finish or expire.
- Will also ensure procurement of consumables from store and indent whenever required, will timely display deficiency in stock so that the same can be intimated to authorities.

OT Technician

OT technician will maintain their OT register, patient details, entry of drugs.

Check the functioning of equipment under their charge and maintain a log book of their table along with keeping the equipment clean and functional and any other duties assigned to them including training of BSc. OT Students.

SOPs of Work

- iv) For elective surgical cases all patients are examined by a team under consultants in PAC clinic and given acceptance provisionally or advised work up. A team of doctors posted for a particular OT table takes review of the patients Pre- Anaesthesia check-up report and give final decision regarding fitness in the night before surgery. Some unforeseen rare circumstances due to patient's certain vital parameters changing overnight decision is taken in liaison with patients & his relatives and consultant surgery regarding further optimisation and changing schedule or postponement.
- Controversies or dilemmas are addressed with senior faculty and head of Deptt.
 - For pain clinic decision of consultant is final.
 - For intensive care call will be received by emergency on call team and case would be examined by them and discussed with senior resident or consultant incharge regarding

shifting to ICU and decision will be taken depending on availability of bed and ventilator and necessity of patient and patient being supreme in this.

- The team posted in emergency OTs and ICUs 24*7 will manage and provide services in consultation with on floor and on call hierarchy.

v) As per UHSR and PGIMS authority from time to time

vii) As per UHSR and PGIMS authority from time to time

viii) Time to time departmental meetings are held at the level of faculty and other staff members, as and when required. The decision taken are used for the functioning of the department. Otherwise, largely the SOPs from the authorities are followed.

ix) As per Annexures attached

x) Yes in UHSR and PGIMS domain


xi) Yes in UHSR and PGIMS domain

xii) Yes in UHSR and PGIMS domain

xvi) Dr. S.K. Singhal, Sr. Prof. & Head, Dr. Preeti Gehlaut - Professor, Dr Sudha Pahal - Assistant Professor and Dr Shubhdha Bhagat- Assistant Professor, department of Anaesthesiology.



Dr. S.K. Singhal
Sr. Prof & Head
Dept of Anaesthesiology & critical care



Professor
Deptt. of Anaesthesiology
Pt. BDS, PGIMS, Rohtak


DEPARTMENT OF ANAESTHESIOLOGY, PT B.D. SHARMA PGIMS, ROHTAK
 No. Anaesth/20/
 List of Faculty Members of Deptt. of Anaesthesia

Dated: /11/2020

Sr. No.	Name	Designation	E-mail	Mobile No.
1.	Dr. S.K. Singhal	Sr. Prof. & Head	Singhal12@gmail.com	9416391115
2.	Dr. Shashi Kiran	Sr. Prof.	Drshashi64@rediffmail.com	9416763899
3.	Dr. Susheela Taxak	Sr. Prof.	Susheela_taxak@hotmail.com	9896067416
4.	Dr. Rajmala Jaiswal	Sr. Prof.	Para3007@rediffmail.com	8222897449
5.	Dr. Anju Ghai	Sr. Prof.	dranjughai@gmail.com	9416974794
6.	Dr. Nandita Kad	Professor	KADNANDITA@GMAIL.COM	9896335544
7.	Dr. Kirti Kshetrapal	Professor	Kamalkirti47@gmail.com	9215650615
8.	Dr. Prashant Kumar	Professor	Pk.pgims@yahoo.com	9416336901
9.	Dr. Sanjay Johar	Professor	Sanjays321@yahoo.co.in	9416050652
10.	Dr. Jatin Lal	Professor	Dr.jatinlal@gmail.com	9728265511
11.	Dr. Renubala	Professor	neurodmrenu@yahoo.com	9416488627
12.	Dr. Kiran Preet	Professor	Kiranpreet72@rediffmail.com	9992249436
13.	Dr. Mamta Rani	Professor	drbmamta@gmail.com	9812789476
14.	Dr. Teena Bansal	Professor	aggarwalteenu@rediffmail.com	9034239374
15.	Dr. Preeti Gehlaut	Professor	Preeti.gehlaut@gmail.com	8950285434
16.	Dr. Priyanka Bansal	Assoc. Prof.	Dr.priyankabansal1986@gmail.com	9996175911

Professor
 Deptt. of Anaesthesiology
 Pt. BDS, PGIMS, Rohtak

	Dr. Mamta Jain	Assoc.Prof.	mamtajainsingh@gmail.com	9958437432
18	Dr. Mayuri Golhar	Assoc.Prof.	drmayuriyadav@gmail.com	9599912339
19	Dr. Manju Bala	Assoc.Prof.	Manjubala8132@gmail.com	94166234430
20	Dr. Deepika	Assoc.Prof.	drdeepikakalaseelwal@gmail.com	7027071936
21	Dr. Monica Chhikara	Assoc.Prof.	Chhikara.monica@gmail.com	9468465746
22	Dr. Tarun Yadav	Assoc.Prof.	drtarunyadav@yahoo.com	8826444011
23	Dr. Mangal S.Ahalwat	Assoc.Prof.	drmangalahlawat@gmail.com	9812989930
24	Dr. Anish Kumar Singh	Assitt Prof.	Anishsingh79@gmail.com	9990281753
25	Dr. Vasudha Govil	Assitt Prof.	Vasudhagovil@yahoo.com	9466236862
26	Dr. Anju Rani	Assitt Prof.	Anjudahiya88@gmail.com	9540526120
27	Dr. Sudha Pahal	Assitt Prof.	Sudha.pahal@gmail.com	9812570553
28	Dr. Sumedha Vashisth	Assitt Prof.	summivashishth@gmail.com	8221986262
29	Dr. Nidhi	Assitt Prof.	Drnidhi603@gmail.com	8607166690
30	Dr. Vandana Arora	Assitt Prof.	Drvandna4@gmail.com	8750286684
31	Dr. Pardeep Kumar	Assitt Prof.	Pardeepjakhar28@gmail.com	8527072095
32	Dr. Geeta Chaudhry	Assitt Prof.	gegetsjo@gmail.com	8301992136
33	Dr. Vineet Kumar	Assitt Prof.	Vntkmr1718@gmail.com	9416904050
34	Dr. Kanika	Assitt Prof.	Kanikarohilla207@yahoo.com	9729721244
35	Dr. Pritam Yadav	Assitt Prof.	pksatoriya@gmail.com	7988364932
36	Dr. Ritu Baloda	Assitt Prof.	ritubaloda@gmail.com	842766673

Professor 
 Deptt. of Anaesthesiology
 Pt. BDS, PGIMS, Rohtak

37	Dr. Garima Anant	Assitt Prof.	Garima.anant87@gmail.com	8447546436
38	Dr. Shubhada Bhagat	Assitt Prof.	Shubhadabhagat56@gmail.com	9540927325
39	Dr. Rahul Saini	Assitt Prof.	Rsaini189@gmail.com	8146969108
40	Dr. Manisha Manohar	Assitt Prof.	Manishamb123@gmail.com	9650195959
41	Dr. Shilpa Popli	Assitt Prof.	Shilpapopli89@gmail.com	7009878553
42	Dr. Anshul	Assitt Prof.	Anshulpooja03@gmail.com	9034552949

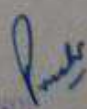
Details of SRs and PGs of Deptt. of Anaesthesia

SR	JR 3	JR 2	JR 1
19	44		42

Professor
Deptt. of Anaesthesiology
Pt. BDS, PGIMS, Rohtak

List of Senior Residents

	Name of the Employee	Designation
1	Dr. Nitu Yadav	SR
2	Dr. Abhilasha	SR
3	Dr. Asha	SR
4	Dr. Amit Kumar	SR
5	Dr. Satyaveer Verma	SR
6	Dr. Shweta	SR
7	Dr. Rashmi	SR
8	Dr. Himani	SR
9	Dr. Manisha Kumari	SR
10	Dr. Mayuri Gupta	SR
11	Dr. Jasnoor	SR
12	Dr. Ravi	SR
13	Dr. Sumit Das	SR
14	Dr. Madhu	SR
15	Dr. Vivek Sharma	SR
16	Dr. Prakriti	SR
17	Dr. Rashami Arora	SR
18	Dr. Anupama	SR
19	Dr. Pawan Jangra	SR


 Professor
 Deptt. of Anaesthesiology
 Government Hospital

Name of PG Students Male	Name of PG Students Female
Dr. Charan N	Dr. Nilanjana Sarkar
Dr. Neeraj	Dr. Pragya Sharma
Dr. Rishabh Anand	Dr. Ritika Chugh
Dr. Rohit	Dr. Vaishali M
Dr. T Hemanth Kumar	Dr. Simranjeet Singh
Dr. Suraj	Dr. Ellizabeth James
Dr. Vipin Varghese	Dr. Nidhi Panu
Dr. Vinay Jangra	Dr. Nitika Goyal
Dr. Amit Kumar	Dr. Pulkita Kataria
Dr. Vishwas Verma	Dr. Rishmeet Kaur
Dr. Sunni	Dr. Shelly Goyal
Dr. Lakshya Bhalla	Dr. Teyiesito Yano
Dr. Ishan Singh Kagra	Dr. Ram Murti
Dr. Ankit Tyagi	Dr. Ivneet Kaur
	Dr. Niharika
	Dr. Lisa Barman
	Dr. Ravipati Prafulla
	Dr. Parvinder Kaur
	Dr. Cheshta Sangwan
	Dr. Namita
	Dr. Binny Sachdeva
	Dr. Radhika Malik
	Dr. Nikita Bajaj
	Dr. Sheenam Kamboj
	Dr. Manisha
	Dr. Vaishali Phogat
	Dr. Ruchika
	Dr. Rachna
	Dr. Shivani Sunaria
	Dr. Aakanksha

Total-44

Male- 14

Female-30

of PG students 2021

Sr.NO.	Name of PG Students Male	Name of PG Students Female
1	Dr. Sandeep Kumar	Dr. Karishma Dhankar
2	Dr. Akshay Jaswal	Dr. Chaitali Pandey
3	Dr. Akarsh	Dr. Sakshi Talwar
4	Dr. Vivek Singh Kataria	Dr. Bharti Singla
5	Dr. Pravesh Kumar	Dr. Devyani Verma
6	Dr Mohit (HCMS)	Dr. Divya Rajput
7	Dr. Praveen Kumar	Dr. Vaishali Gupta
8	Dr. Ajith Kumar	Dr. Nisha(HCMS)
9	Dr. Amit Singh	Dr. Manisha Yadav
10	Dr. M. Karthik	Dr. Miraarrabinth P.
11	Dr. Vikas Kalayan	Dr. Alka
12	Dr. Rahul	Dr. Arti
13	Dr. Puneet Sharma	Dr. Shreya Singh
14	Dr. Manoj Panchal	Dr. Gowri shankar
15		Dr. Amanpreet. Hira
16		Dr. Bhawana
17		Dr. Tavleen Kaur
18		Dr. Jessica
19		Dr. Upasana
20		Dr. Nancy Rathi
21		Dr. Roopa
22		Dr. Nada Habibur
23		Dr. Shewta
24		Dr. Sonam Meena
25		Dr. Madhuri Garg
26		Dr. Chhavi Saini
27		Dr. Shikha
28		Dr. Shuseel Kumar

Total-42
Male-14
Female-28

Professor
Dept. of Anaesthesiology
JGIMS, Rohtak